

REQUEST FOR QUOTATION

The City of Montrose is soliciting quotations from qualified vendors to provide regular weekly solid waste removal from residences within the City limits. The successful bidder will be awarded a five year contract to provide solid waste removal services for the City commencing on the first day of January, 2019 and expiring the last day of December, 2023.

The successful bidder will be compensated directly by the City of Montrose municipal government in regular monthly payments. A formal written contract will be awarded to the vendor which the City judges can do the best job in removing the solid waste and provide recycling services to the City's 552 residences and removal of municipal waste. Solicitors should note that the solid waste removal contract with the City will contain a clause permitting termination of the contract by either party at any time with a 30 day written notice.

All residences in the City will be serviced by this contract except for those residents of apartment complexes. (Montrose Country Estates, Beechtrail, Forrest Creek Estate)

The successful bidder will be expected to do the following in providing solid waste removal service for the term of the contract:

- Work in conjunction with the City to address the timely collection of dumpsters located in the downtown and city buildings.
- Meet all conditions set forth in the City of Montrose solid waste ordinance
- Assume sole liability for any damages occurring as a result of its operations in the City.
- Dispose of solid waste from the City in a manner that is wholly consistent with all applicable state and federal laws.
- Inform the City in advance of all temporary and final destinations for the City's solid waste, and refrain from changing any such destination without prior City approval.
- Refrain from knowingly carrying hazardous toxic waste, and separate any toxic waste at point of collection, whenever possible.
- Inform the City of any and all new laws and regulations governing the work of the vendor in the City and the transport of disposal of the City's waste.
- Provide a 95 gallon wheeled container at a minimum and 95 gallon wheeled recycling container to each residential customer.
- Maintain the City's traditional weekly residential solid waste schedule.
- Provide the City with a good faith written and signed estimate of the solid waste volume (expressed in cubic yards) removed from within the City limits each month. This report is to be written on official vendor stationary and delivered to the City office no later than two full weeks after the end of each monthly reporting period.
- Satisfactorily resolve all complaints by City residents about the pick up or transport

of City wastes that the City may furnish. In cases where there is a legitimate complaint from non removal of solid waste that was properly prepared for the vendor to remove, the vendor will agree to return by 6:00 p.m. on the day of the complaint to collect it. When solid waste cannot be collected because it was improperly prepared, the vendor will tag the waste with a written and dated explanation of why it was not removed.

- Remove any discarded non-artificial Christmas trees after January 15 of each year that are properly placed in the residential right of way.
- The Contractor shall provide weekly collection of compostable yard waste, between April 1st to November 30th of every year, for each residential household.
- Maintain a staff liaison for the City who can be reached by phone during business hours by residents or City officers to resolve problems and answer questions.
- Provide each residential household unit customers in the City to receive and use one (1) free dump pass, for up to five (5) yards of permitted solid waste materials, per month at the Brent Run Sanitary Landfill located at 8247 Vienna Road (M-57) in Montrose Township, with a dumping permit approved by the Contractor and issued from the Montrose City office Building, 139 S. Saginaw St., Montrose, Michigan.
- Annually provide proof of satisfactory liability insurance coverage for its property and staff and proof of workers compensation membership.
- Provide one 6 yard dumpster at the Montrose City office (139 S. Saginaw St.) for the term of the contract, to be emptied weekly.
- Provide one 8 yard dumpster at DPW (Ruth Street) building emptied weekly.
- Provide one 8 yard dumpster located on the alleyway South of State Street and one 4 yard dumpster located on the alleyway North of State Street to be emptied weekly.
- Provide an annual drop off location/program within the City where contractor would collect/dispose of residential hazardous waste.
- Quotes should be broken into two components. One being for monthly residential services (solid waste, recycling, yard waste) and the other for monthly city services (dumpsters)**
- Accept and abide by all definitions and terms in the attached pro-forma City of Montrose Solid Waste Removal Contract.**

QUOTATION PROCESS INSTRUCTIONS

Quotations must be received in the City office no later than 4:00 p.m. on October 4, 2018 and may be opened at any time. Quotations should be addressed to:

City of Montrose
Attn: Refuse Quotation
139 S. Saginaw St.
Montrose, MI 4847

Questions? Please contact Neil Rankin
810.639.6168 (office)
manager@cityofmontrose.us

The City reserves the right to accept or reject all quotations.