



MONTROSE CITY COUNCIL 2025

Tuesday November 25, 2025 at 7:00 p.m.

Minutes

CALL TO ORDER

Minutes: A Regular Meeting of the Montrose City Council was Called to Order on Tuesday, November 25, 2025 at 7:00 p.m. by Mayor Thomas J. Banks.

ROLL CALL

Minutes: Present: Mayor Banks, Todd Pangle, Robert Arnold, Mark Richard, Lori Machuk, Melissa Hoose, Ryan Heslop., City Clerk. **Others Present:** Joe Karlichek, City Manager, John Ryan, City Attorney. **Absent:** Christina Rush.

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA for November 25, 2025

Minutes: Motion by Councilmember Machuk, second by Arnold, to Approve the November 25, 2025 Agenda, as Presented.

Vote results: Ayes: 7 / Nays: 0 / Abstains: 0

CLOSED SESSION

CITIZEN OF THE MONTH

MEETING OPEN TO THE PUBLIC (Agenda Items Only)

Minutes: Meeting Open to the Public Opened at 7:06 p.m.

None

Meeting Open to the Public Closed at 7:06 p.m.

PRESENTATION

CONSENT AGENDA

- a) Approval City Council Meeting Minutes from October 2025
- b) Approval City Council Bills for the month of October 2025
- c) Receive and file Police, Fire, Code Enforcement Report for October 2025
- d) Receive and file Genese County 9-1-1 Director's Report for October 2025
- e) Receive and file City Manager Report for October 2025
- f) Receive and file City Interim Treasurer/Finance Manager & Deputy Treasurer Reports for October 2025
- g) Receive and file City Clerk Report for October 2025
- h) Receive and file DPW Supervisor Report for October 2025
- i) Receive and file City Building Inspector Report for October 2025

Minutes: Motion by Councilmember Pangle, second by Arnold to Approve the Consent Agenda as Presented.

Vote results: Ayes: 7 / Nays: 0 / Abstains: 0

PUBLIC HEARING

OLD BUSINESS

1. Consider Live Streaming City Council Meeting Policy

Minutes: Motion by Councilmember Hoose, second by Machuk to Approve the Live Streaming Policy as Presented.

Vote results: Ayes: 7 / Nays: 0 / Abstains: 0

NEW BUSINESS

1. Consider City of Montrose Assessor Contract

Minutes: Motion by Councilmember Pangle, second by Arnold to Approve the City of Montrose Assessor Contract as Presented.

Vote results: Ayes: 7 / Nays: 0 / Abstains: 0

2. Consider Approving Title VI Policy

Minutes: Motion by Councilmember Hoose, second by Machuk to Approve the Title VI Policy as Presented and authorize the Mayor and City Manager to sign the Policy.

Vote results: Ayes: 7 / Nays: 0 / Abstains: 0

3. Request for Consideration of DDA Function, MCL ACT, Community Marketing/Business Development

Minutes: No Motion or Action required. City Council unanimously accepted the memorandum.

4. Request for Consideration M-57 Communication with MDOT

Minutes: No Motion or Action required. City Council unanimously accepted the memorandum.

5. Consider Approving Amended Agreement with Strong Capital III, LP, License Fee

Minutes: Motion by Councilmember Machuk, second by Hoose to Approve Agreement with Strong Capital III, LP, License Fee, License No. 0090115 and 0090116 at a rate of \$676.93 per year, per license so the city is not in default and can maintain the City's water pipelines to cross GWRR right-of-entry-way.

Vote results: Ayes: 7 / Nays: 0 / Abstains: 0

BID AWARD/PURCHASE

ORDINANCES

APPOINTMENTS

MEETING OPEN TO THE PUBLIC

Minutes: Meeting Open to the Public Opened at 7:45

None

Meeting Open to the Public Closed at 7:45 p.m.

CITY COUNCIL COMMITTEE REPORTS

Minutes: Reports provided.

CITY MANAGER & CITY ATTORNEY REPORT, CITY COUNCIL COMMENTS

Minutes: Comments provided by City Manager, City Attorney and City Council.

ADJOURNMENT

Minutes: Meeting Adjourned at 8:11 p.m.

Contact: Joe Karlichek, City Manager, 810.639.6168 manager@cityofmontrose.us) |

Minutes published on 11/26/2025

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