



## **MONTROSE CITY COUNCIL 2025**

**Tuesday November 25, 2025 at 7:00 p.m.**

### **Minutes**

#### **CALL TO ORDER**

**Minutes:** A Regular Meeting of the Montrose City Council was Called to Order on Tuesday, November 25, 2025 at 7:00 p.m. by Mayor Thomas J. Banks.

#### **ROLL CALL**

**Minutes: Present:** Mayor Banks, Todd Pangle, Robert Arnold, Mark Richard, Lori Machuk, Melissa Hoose, Ryan Heslop., City Clerk. **Others Present:** Joe Karlichek, City Manager, John Ryan, City Attorney. **Absent:** Christina Rush.

#### **PLEDGE OF ALLEGIANCE**

#### **APPROVAL OF AGENDA for November 25, 2025**

**Minutes:** Motion by Councilmember Machuk, second by Arnold, to Approve the November 25, 2025 Agenda, as Presented.

**Vote results:** Ayes: 7 / Nays: 0 / Abstains: 0

#### **CLOSED SESSION**

#### **CITIZEN OF THE MONTH**

#### **MEETING OPEN TO THE PUBLIC (Agenda Items Only)**

**Minutes:** Meeting Open to the Public Opened at 7:06 p.m.

**None**

Meeting Open to the Public Closed at 7:06 p.m.

#### **PRESENTATION**

#### **CONSENT AGENDA**

- a) Approval City Council Meeting Minutes from October 2025
- b) Approval City Council Bills for the month of October 2025
- c) Receive and file Police, Fire, Code Enforcement Report for October 2025
- d) Receive and file Genese County 9-1-1 Director's Report for October 2025
- e) Receive and file City Manager Report for October 2025
- f) Receive and file City Interim Treasurer/Finance Manager & Deputy Treasurer Reports for October 2025
- g) Receive and file City Clerk Report for October 2025
- h) Receive and file DPW Supervisor Report for October 2025
- i) Receive and file City Building Inspector Report for October 2025

**Minutes:** Motion by Councilmember Pangle, second by Arnold to Approve the Consent Agenda as Presented.

**Vote results:** Ayes: 7 / Nays: 0 / Abstains: 0

## **PUBLIC HEARING**

### **OLD BUSINESS**

**1. Consider Live Streaming City Council Meeting Policy**

**Minutes:** Motion by Councilmember Hoose, second by Machuk to Approve the Live Streaming Policy as Presented.

**Vote results:** Ayes: 7 / Nays: 0 / Abstains: 0

### **NEW BUSINESS**

**1. Consider City of Montrose Assessor Contract**

**Minutes:** Motion by Councilmember Pangle, second by Arnold to Approve the City of Montrose Assessor Contract as Presented.

**Vote results:** Ayes: 7 / Nays: 0 / Abstains: 0

**2. Consider Approving Title VI Policy**

**Minutes:** Motion by Councilmember Hoose, second by Machuk to Approve the Title VI Policy as Presented and authorize the Mayor and City Manager to sign the Policy.

**Vote results:** Ayes: 7 / Nays: 0 / Abstains: 0

**3. Request for Consideration of DDA Function, MCL ACT, Community Marketing/Business Development**

**Minutes:** No Motion or Action required. City Council unanimously accepted the memorandum.

**4. Request for Consideration M-57 Communication with MDOT**

**Minutes:** No Motion or Action required. City Council unanimously accepted the memorandum.

**5. Consider Approving Amended Agreement with Strong Capital III, LP, License Fee**

**Minutes:** Motion by Councilmember Machuk, second by Hoose to Approve Agreement with Strong Capital III, LP, License Fee, License No. 0090115 and 0090116 at a rate of \$676.93 per year, per license so the city is not in default and can maintain the City's water pipelines to cross GWRR right-of-entry-way.

**Vote results:** Ayes: 7 / Nays: 0 / Abstains: 0

## **BID AWARD/PURCHASE**

## **ORDINANCES**

## **APPOINTMENTS**

## **MEETING OPEN TO THE PUBLIC**

**Minutes:** Meeting Open to the Public Opened at 7:45

**None**

Meeting Open to the Public Closed at 7:45 p.m.

## **CITY COUNCIL COMMITTEE REPORTS**

**Minutes:** Reports provided.

## **CITY MANAGER & CITY ATTORNEY REPORT, CITY COUNCIL COMMENTS**

**Minutes:** Comments provided by City Manager, City Attorney and City Council.

## **ADJOURNMENT**

**Minutes:** Meeting Adjourned at 8:11 p.m.

Contact: Joe Karlichek, City Manager, 810.639.6168 [manager@cityofmontrose.us](mailto:manager@cityofmontrose.us) ) |

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